

**Learning Agreement  
Student Mobility for  
Studies**

Information of  
Student

Student	Last name(s)	First name(s)	Date of birth	Nationality <sup>1</sup>	Sex [M/F]	Study cycle <sup>2</sup> Bachelor, Master, PHD	Field of education <sup>3</sup>
Sending Institution	Name	Faculty/Department	Erasmus code <sup>4</sup> (if applicable)	Address	Country	Contact person name <sup>5</sup> ; email; phone	
	ISTANBUL COMMERCE UNIVERSITY	Erasmus Office	TR ISTANBU10	Örnektepe. İmrahor Cad. No: 88/2 Beyoğlu 34445, İstanbul	TR, +90	Cevher Aslan <a href="mailto:erasmus@ticaret.edu.tr">erasmus@ticaret.edu.tr</a> <a href="mailto:caslan@ticaret.edu.tr">caslan@ticaret.edu.tr</a>	
Receiving Institution	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	

Student  
Name

Name of the  
program ,  
[ISCED-F 2013](#)  
[search tool](#)

Information about  
Partner university

Partner university  
Erasmus code, you  
can find on  
Erasmus website

The Coordinator or contact person  
at Erasmus office in partner  
university.

## Before the mobility

*Study Programme at the Receiving Institution*

Planned period of the mobility: from [month/year] ..... to [month/year] .....

Table A Before the mobility	Component <sup>6</sup> code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue <sup>7</sup> )	Semester	Number of ECTS credits (or equivalent) <sup>8</sup> to be awarded by the Receiving Institution upon successful completion
				Total: ...

Web link to the course catalogue at the Receiving Institution describing the learning outcomes [web link to the relevant information]

Start and End Dates of  
the Mobility

Course Codes  
which you  
will take at  
partner  
university

The ECTS  
number  
of each  
course

Full name of the  
courses which you will  
take at partner  
university

Outgoing  
Semester

Total ECTS  
number of  
courses ought to  
be 30 and above

**Name of the Language**

**Tick your Language Level**

The level of language competence<sup>9</sup> in \_\_\_\_\_ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: **A1**  **A2**  **B1**  **B2**  **C1**  **C2**  Native speaker

**Course Codes which you will take at home university**

Recognition at the Sending Institution			
Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester
			<b>Total: ...</b>

**The ECTS number of each course**

**Full name of the courses which you will take at home university**

**Outgoing Semester**

**Total ECTS number of courses ought to be 30 and above**

**Commitment**

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			<i>Student</i>		
Responsible person <sup>10</sup> at the Sending Institution			<i>Departmental Coordinator</i>		
Responsible person at the Receiving Institution <sup>11</sup>					

**Student Information**

**Signature of the Student**

**Your Erasmus Departmental Coordinator informations,**  
<https://ww4.ticaret.edu.tr/erasmus/academic/departmant-coordinators/>

**Information about Erasmus Departmental Coordinator at Partner University**

**Signature of Departmental Coordinator at Partner**

**Signature of Departmental Coordinator at Ticaret University**

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- <sup>1</sup> **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.
- <sup>2</sup> **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).
- <sup>3</sup> **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
- <sup>4</sup> **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.
- <sup>5</sup> **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.
- <sup>6</sup> An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- <sup>7</sup> **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their

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time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

<sup>8</sup> **ECTS credits (or equivalent)**: in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

<sup>9</sup> **Level of language competence**: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>10</sup> **Responsible person at the Sending Institution**: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

<sup>11</sup> **Responsible person at the Receiving Institution**: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.