

**INTERNATIONAL STUDENT APPLICATIONS TO THE MASTER DEGREE
PROGRAMS IN THE ACADEMIC YEAR 2017-2018 FALL TERM**

***Please carefully read the instructions below before submission of your application.**

1. Candidates who apply for the scholarship are required to attend an interview in Sutluce Campus of Istanbul Commerce University. The interview dates will be announced later.
2. Candidates are allowed to make max. three choices of programs (two from the same graduate school, one from a different graduate school).**The applications to three different programs at the same time are considered invalid.**

Candidates who apply for scholarship can apply to only one graduate program.

3. Candidates can only apply to the programs offered for the international students. The applications to the programs different from those programs will be considered invalid.
4. Candidates are required to submit the documents listed below. The candidates who successfully submit their applications will receive a confirmation e-mail from **admissions@ticaret.edu.tr** The candidates whose application is incomplete also receive notification e-mails and their applications are considered invalid. They are asked to submit their application again.
5. Candidates are required to pay the application fee (**200 USD**) and submit the bank payment receipt through the online application system. The payment can be transferred to the IBAN Bank Account **TR87 0001 5001 5804 8000 4691 34** (Swift Code: **TVBATR2AXX**)

Please note that the candidates who apply for scholarship are exempted from the application fee.

6. For the online application system:

<http://tubis.ticaret.edu.tr/OBS/Dilsecimi.aspx?adi=vq5KqXd6cbkLpPwM102I4Q==>

NOTE: If you cannot find the name of your university in the list provided by the Online Application System, please e-mail to admissions@ticaret.edu.tr and ask us to add your university to the list. After updating the system, you can submit your application.

- **International Office Web Site:** <http://ww4.ticaret.edu.tr/internationaloffice/>
- **Contact:** admissions@ticaret.edu.tr
- **Tel:** +90 444 0 413 / 4411-4414-4413

Application Documents Required for the Master Programs

1. A copy of undergraduate diploma together with its Turkish or English translation.
2. A copy of undergraduate transcript together with a document of the course contents and their Turkish or English translations.
3. For the application to Master's with thesis programs, a copy of the score report for one of the valid ALES, GRE or GMAT Tests (applicants who do not yet have a score report of ALES/GRE/GMAT can be offered conditional acceptance. In that case, they are required to sign a written contract to fulfill their pre-enrollment liabilities within one year after submitting their Turkish language certificate. In the meantime, applicants have to submit the required test certificate).
4. For the diplomas obtained from the foreign country higher education institutions, a copy of the diploma equivalency certificate issued by Turkish Council of Higher Education (YÖK) (the students, who are offered conditional acceptance, are allowed only one semester to submit this document).
5. The Turkish Language Proficiency Certificate(s) for the candidates who apply to the programs offered in Turkish:
 - Prospective students, who apply to the programs offered in Turkish, are required to prove that they have sufficient knowledge of the Turkish language to follow the courses.
 - The students, who completed their high school, undergraduate and/or Master's degree in Turkish, do not need to proof any Turkish Language Proficiency Certificate.
 - Minimum B2 TÖMER, UTS or upper level of exam result and/or other equivalent Turkish test result approved by the Turkish Council of Higher Education (YÖK) is required to be submitted.
 - If students do not have any Turkish Language Proficiency Certificate, they will be offered conditional acceptance and they are required to sign a written contract to submit the required language certificate in a year.
 - In that case, they are allowed one year to submit the language certificate before starting the courses. After a year, Turkish Language Certificate is required to be submitted to the Department of Student Affairs before the academic year begins.
 - If students cannot submit a valid Turkish Language Certificate, they will also get a second additional year to obtain a valid test result. The students, who cannot submit the certificate by the end of the second additional year, get dismissed from the university.

6. The English Language Proficiency Certificate(s) for the candidates who apply to the programs offered in English:
 - o A score report of YDS/UDS/KPDS Tests: 50 or equivalent of TOEFL IBT: 60, or CAE: C or CPE: C or PEARSON PTE: 50 is required to be submitted.
7. If applicants do not have any English test result, they can attend the English Preparatory School Foreign Language Proficiency Exam (YDYS) at Istanbul Commerce University.
8. 2 colored passport size photos (should have been taken in the last six months).
9. A copy of the passport pages showing the credentials.
7. The payment receipt of the Application Fee (**200 USD**) transferred to the IBAN Bank Account **TR87 0001 5001 5804 8000 4691 34 (Swift Code: TVBATR2AXX)**

MASTER DEGREE PROGRAMS

Important Note: The programs listed below are not available for scholarship application. Only non-scholarship application is available for these programs.

- *Business Administration (English) (Thesis)*
- *International Finance (English) (Non-thesis)*
- *International Banking and Finance (Turkish) (Non-thesis)*

GRADUATE SCHOOL OF SOCIAL SCIENCES

- Business Administration (Turkish) (Thesis/Non-thesis)
- Business Administration (English) (Thesis/Non-thesis)
- International Relations (Turkish) (Thesis/Non-thesis)
- Applied Psychology (Turkish) (Non-thesis) (**Available only for the candidates who hold a Bachelor Degree of Psychology or Psychological Counseling and Guidance**)
- Private Law (Turkish) (Non-thesis) (**Available only for the candidates who hold a Bachelor Degree of Law**)
- Public Law (Turkish) (Non-thesis) (**Available only for the candidates who hold a Bachelor Degree in Law or any other disciplines in Social Sciences**)
- African Studies and International Relations (English) (Non-thesis)

GRADUATE SCHOOL OF SCIENCE AND ENGINEERING

- Computer Engineering (Turkish) (Thesis/Non-thesis) (**Available only for the candidates who hold a Bachelor Degree of Science**)
- Mechatronics Engineering (English) (Thesis/Non-thesis) (**Available only for the candidates who hold a Bachelor Degree of Science**)
- Industrial Engineering (Turkish) (Thesis/Non-thesis) (**Available only for the candidates who hold a Bachelor Degree of Science**)

GRADUATE SCHOOL OF FOREIGN TRADE

- International Trade (Turkish) (Thesis/Non-thesis)
- International Trade (English) (Thesis/Non-thesis)
- International Commercial Law and the European Union (Turkish) (Thesis/Non-thesis) (**The priority is given to the candidates who hold a Bachelor Degree in Law or any other disciplines in Social Sciences**)
- Global Marketing and Brand Management (Turkish) (Thesis/Non-thesis)

GRADUATE SCHOOL OF FINANCE

- International Finance (English) (Thesis/Non-thesis)
- International Banking and Finance (Turkish) (Thesis/Non-thesis)