

**INTERNATIONAL STUDENT APPLICATIONS TO THE GRADUATE PROGRAMS IN
THE ACADEMIC YEAR 2016-2017 SPRING TERM**

***Please carefully read the instructions below before submission of your application.**

1. The application period: **November 28, 2016 – February 13, 2017**
2. For the Master Degree programs, only the non-scholarship applications will be received. Scholarship applications will be returned.
3. Candidates who apply for the scholarship (for PhD programs only) are required to attend an interview in January 2017 in Sutluce Campus of Istanbul Commerce University.
4. Candidates are allowed to make max. three choices of programs (two from the same graduate school, one from a different graduate school).**The applications to three different programs at the same time are considered invalid. Candidates who apply for scholarship (PhD programs only) can apply to only one graduate program.**
5. Candidates can only apply to the programs offered for the international students. The applications to the programs different from those programs will be considered invalid. Please check the program list given below.
6. Candidates are required to submit the documents listed below. The candidates who successfully submit their applications will receive a confirmation e-mail from **admissions@ticaret.edu.tr** The candidates whose application is incomplete also receive notification e-mails and their applications are considered invalid. They are asked to submit their application again.
7. Candidates are required to pay the application fee (**200 USD**) and submit the bank payment receipt through the online application system. The payment can be transferred to the IBAN Bank Account **TR87 0001 5001 5804 8000 4691 34**. Please note that the candidates who apply for scholarship (for PhD programs only) are exempted from the application fee.
8. For the online application system:

<http://tubis.ticaret.edu.tr/OBS/Dilsecimi.aspx?x=0>

NOTE: If you cannot find the name of your university in the list provided by the Online Application System, please e-mail to admissions@ticaret.edu.tr and ask us to add your university to the list. After updating the system, you can submit your application.

- **International Office Web Site:** <http://ww4.ticaret.edu.tr/internationaloffice/>
- **Contact:** admissions@ticaret.edu.tr

- **Tel:** +90 444 0 413 / 4411-4414-4413

Application Documents Required for the Master's and Doctoral Programs

1. A copy of undergraduate diploma with its Turkish or English translation.
2. A copy of undergraduate transcript with a document of the course contents and their Turkish or English translations.
3. For the application to Master programs with thesis and Doctoral programs, a copy of the score report for one of the valid ALES, GRE or GMAT Tests (applicants who do not yet have a score report of ALES/GRE/GMAT can be offered conditional acceptance. In that case, they are required to sign a written contract to fulfill their pre-enrollment liabilities within one year after submitting their Turkish language certificate. In the meantime, applicants have to submit the required test certificate).
4. For the diplomas obtained from the foreign country higher education institutions, a copy of the diploma recognition certificate issued by Turkish Council of Higher Education (YÖK) (the students, who are offered conditional acceptance, are allowed only one semester to submit this document).
5. The Turkish Language Proficiency Certificate(s) for the candidates who apply to the programs taught in Turkish:
 - Prospective students, who apply to the programs taught in Turkish, are required to prove that they have sufficient knowledge of the Turkish language to follow the courses.
 - The students, who completed their high school, undergraduate and/or Master's degree in Turkish, do not need to proof any Turkish Language Proficiency Certificate.
 - Minimum B2 TÖMER, UTS or upper level of exam result and/or other equivalent Turkish test result approved by the Turkish Council of Higher Education (YÖK) is required to be submitted.
 - If students do not have any Turkish Language Proficiency Certificate, they will be offered conditional acceptance and they are required to sign a written contract to submit the required language certificate within a year.
 - In that case, they are allowed one year to submit the language certificate before starting the courses. After a year, Turkish Language Certificate is required to be submitted to the Department of Student Affairs before the academic year begins.

- If students cannot submit a valid Turkish Language Certificate, they will also get a second additional year to obtain a valid test result. The students, who cannot submit the certificate by the end of the second additional year, get dismissed from the university.
- 6. The English Language Proficiency Certificate(s) for the candidates who apply to the programs taught in English and all the PhD programs:
 - For Master Degree Programs: A score report of YDS/UDS/KPDS Tests: 50 or equivalent of TOEFL IBT: 60, or CAE: C or CPE:C or PEARSON PTE:50 is required to be submitted.
 - For PhD programs: A score report of YDS/UDS/KPDS Tests: 55 or equivalent of TOEFL IBT: 72, or CAE: C or CPE:C or PEARSON PTE:55 is required to be submitted.
 - If applicants do not have any English test result, they can attend the English Preparatory School Foreign Language Proficiency Exam (YDYS) at Istanbul Commerce University. (PhD candidates cannot take the English Proficiency Exam in our university, they need to submit one of the score reports during the application period)
- 7. 2 colored passport size photos (should have been taken in the last six months).
- 8. A copy of the passport pages showing the credentials.
- 9. The payment receipt of the Application Fee (200 USD) transferred to the IBAN Bank Account **TR87 0001 5001 5804 8000 4691 34 (SWIFT CODE: TVBATR2AXX)**

MASTER DEGREE PROGRAMS

***Important Note:** Scholarship Applications will not be received to the Master Degree programs for the Spring Semester.*

GRADUATE SCHOOL OF SOCIAL SCIENCES

- Business Administration (Turkish) (Thesis/Non-thesis)
- Business Administration (English) (Thesis/Non-thesis)
- International Relations (Turkish) (Thesis/Non-thesis)
- Applied Psychology (Turkish) (Non-thesis) (Available only for the candidates who hold a Bachelor Degree of Psychology or Psychological Counseling and Guidance)
- Private Law (Turkish) (Non-thesis) (Available only for the candidates who hold a Bachelor Degree of Law)

- Public Law (Turkish) (Non-thesis) (Available only for the candidates who hold a Bachelor Degree in Law or any other disciplines in Social Sciences)
- African Studies and International Relations (English) (Non-thesis)

GRADUATE SCHOOL OF SCIENCE AND ENGINEERING

- Computer Engineering (Turkish) (Thesis/Non-thesis)
- Mechatronics Engineering (English) (Thesis/Non-thesis)
- Industrial Engineering (Turkish) (Thesis/Non-thesis)

GRADUATE SCHOOL OF FOREIGN TRADE

- International Trade (Turkish)(Non-thesis)
- International Trade (English)(Non-thesis)
- International Commercial Law and the European Union (Turkish) (Thesis/Non-thesis)
(The priority is given to the candidates who hold a Bachelor Degree in Law or any other disciplines in Social Sciences)

GRADUATE SCHOOL OF FINANCE

- International Finance (English) (Non-Thesis)
- International Banking and Finance (Turkish) (Thesis/Non-thesis)

DOCTORAL PROGRAMS

Important Note: *Only the programs “Financial Economics” and “Private Law” are available for scholarship applications. The programs apart from these programs are available only for non-scholarship applications.*

GRADUATE SCHOOL OF SOCIAL SCIENCES

- Business Administration (Turkish)
- Accounting and Auditing (Turkish)
- Private Law (Turkish) (Available only for the candidates who hold a Bachelor Degree of Law and a Master’s Degree of Law)

GRADUATE SCHOOL OF SCIENCE AND ENGINEERING

- Computer Engineering (Turkish)
- Industrial Engineering (Turkish)

GRADUATE SCHOOL OF FOREIGN TRADE

- International Trade (Turkish)
- International Trade & The European Union Law (Turkish) (Available for only the candidates who hold a Bachelor Degree of Law and a Master's Degree of Law)

GRADUATE SCHOOL OF FINANCE

- Financial Economics (Turkish)