

## CALL FOR INTERNATIONAL STUDENTS

**Academic Year 2017 1/2**

We would like to invite you to know the wonderful academic and social atmosphere experienced at UniEVANGÉLICA Centro Universitário de Anápolis.

It is also a pleasure to send you the detailed information on the Application Procedures for the Academic Year 2017 1/2, which students should read and follow carefully.

In order to insure the proper preparation and implementation of the planned mobility, we would like to request your kind cooperation in the broad dissemination of information presented at the International Department, Coordinators and potential interested departments or people of your institution.

We take this opportunity to remind you that, with regard to applications, the number of vacancies agreed between UniEVANGÉLICA and the Partner Institution, should be considered. In case there is the need to change this number, we ask you, please, do not hesitate in contacting us directly.

### **1 – Application Process**

Students selected by their home university must register online at Application Form <http://nai.unievangelica.edu.br>.

So that students can fill in the application form more easily and effectively, we recommend that, before starting to fill in your application form, prepare the information with the person responsible for the mobility at your Home Institution and organize your personal documentation and academic record, essential for the submission of the application.

Requirements to apply:

1. Be over 18;
2. Consult the offer of subjects of your chosen course in [www.unievangelica.edu.br](http://www.unievangelica.edu.br), following the steps on the main page, click CURSO – GRADUAÇÃO – ESCOLHER O CURSO – and click on MATRIZ CURRICULAR, to fill in the study plan and submit it for approval by the Host University in agreement with the University of Origin.

### 3. Documents Required:

- 1- Study Plan containing subjects of the chosen course;
- 2- Letter of recommendation – Issued by the International Department of the Home Institution;
- 3- Transcript of School Records (with the obtained grades and duly signed by the Rector of the Home Institution) ;
- 4- Copy of Passport (containing pages filled in);
- 5- 3x4 Picture (attach to the application form).

### 4. In case of being selected, the student shall also send the following documents:

- 1- Student Visa.
- 2- Proof of International Health Insurance.
- 3- Statement of enrolment, issued by the Home Institution.

In order to complete your application, students must submit an e- mail to [nai.academico@unievangelica.edu.br](mailto:nai.academico@unievangelica.edu.br), containing all the documents listed above, in a SINGLE file in PDF format. Once all these steps are completed, the application will be reviewed by UniEVANGÉLICA .

### **2 – Deadline for applications of International Students :**

1<sup>st</sup> Semester - until November 30<sup>th</sup>, 2016 (results announced from December 7<sup>th</sup>, 2016)  
2<sup>nd</sup> Semester - until May 2<sup>nd</sup>, 2017 (results announced from May 8<sup>th</sup>, 2017)

\* Submission of application after this period will be analyzed, according to the academic calendar.

For detailed information about the school calendar, available courses, study plan, credits guide and exam dates, we recommend consulting on our website [www.unievangelica.edu.br](http://www.unievangelica.edu.br), or send an e- mail to International Affairs Center - NAI requesting this information upon your registration.

If the student is accepted, following the request review, a Letter of Acceptance will be issued. From receipt of this letter of acceptance, the student will be able to attend the subjects chosen for the mobility period. It will also compose the necessary documentation for the request of the student visa at the Brazilian Embassy in their country of origin.

Having received the Letter of Acceptance, students must submit the necessary documentation to obtain a student visa at the Brazilian Embassy or Consulate in their country of origin. We emphasize that the presentation of a student visa is required for performing your enrollment at UniEVANGÉLICA.

### **3 – Preparing the mobility**

Students must organize their trip, observing the following dates:

- 2017/1:  
Start of classes: February 1<sup>st</sup>, 2017  
End of classes: June 30th, 2017
- 2017/2:  
Start of classes: August 1<sup>st</sup>, 2017  
End of classes: December 20th, 2017

Ensure to arrive in Anápolis in time to participate in all academic and integration activities, specially planned and organized by UniEVANGÉLICA . Students, who, for various reasons, cannot attend classes from day one, must arrive no later than the end of the first week of classes.

In order to help to clarify most frequent questions from international students, International Affairs Center - NAI of UniEVANGÉLICA, prepared an International Student Guide. Thus, to ensure the proper preparation of their mobility, prior departing to Anápolis, all students should read this document carefully, which must be requested to International Affairs Center - NAI to e- mail: [nai.academico@unievangelica.edu.br](mailto:nai.academico@unievangelica.edu.br), upon your registration.

#### **Health Insurance**

The international student must present international health insurance or get a national health plan that includes medical / dental care.

### **4 – Language of Instruction and Portuguese as a Second Language Course**

In this regard, we note that the language of instruction in the subjects will be in Portuguese.

- Mobility of one semester: The student will have specific classes of Portuguese language, and study Undergraduation Disciplines simultaneously;

- Mobility of one year: The student will have specific classes of Portuguese language in the first and second semesters, and study Undergraduation Disciplines simultaneously.

We offer international students who come to UniEVANGÉLICA, the opportunity to study Portuguese, intensive and free, so that when completing a semester he will have good command of the language and the end of one year will have complete fluency and can take a proficiency exam in Portuguese: CELPE-BRAS.

## **5 – Accommodation**

Please, be advised that the accommodation in University Residences (with limited number of places available) is under the responsibility of the International Affairs Center - NAI.

- **University Residences:**

- Students can apply for a vacancy while they are filling the application form;
- The vacancy assignment procedure is performed by the International Affairs Center - NAI, following the order of acceptance of applications;
- The application shall be considered after the approval of the proposed Learning Agreement/Study Plan;
- The formal request in the Application Form does not guarantee the allocation of a place in the University Residences of UniEVANGÉLICA.

- **Private Housing:**

UniEVANGÉLICA provides a list of private accommodation available in the city, however, since the management of these processes is external to the University, assumes no responsibility for the allocation for this type of accommodation.

Students interested in obtaining the Private Accommodation list should send an email to formalize the request to: [nai.academico@unievangelica.edu.br](mailto:nai.academico@unievangelica.edu.br)

Do not hesitate in contacting us if you need any clarification or additional information.

We hope to welcome you at UniEVANGÉLICA very soon!

Best regards,

*Marisa Mota da Silva Espindola*  
International Academic Coordinator

*Lucimeiry Silva Borges Antunes*  
International Academic Coordination Advisor

*Nadia Mariel Farias*

Support on International Academic Affairs (South America / Portugal and Africa)

*Talita Lobo de Siqueira Lopes*

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