



Erasmus+

ERASMUS TRAINEESHIP in Italy under Erasmus+ Programme

EMPLOYER INFORMATION	
Name of organisation	Associazione Costiera Amalfitana Riserva Biosfera (ACARBIO)
Address inc post code	Via Medica 3, 84010 Tramonti – SA
Telephone	+39 089876236 / +39 0898423305
Fax	+39 0898422305
E-mail	direzione@riservabiosferacostiera.org
Website	www.acarbio.org
Number of employees	3
Short description of the company	<p>The Associazione Costiera Amalfinata Riserva della Biosfera (ACAR.BIO) is engaged in the organization and coordination of projects which aim to strengthen the Amalfi Coast candidature as Biosphere Reserve within the MAB-UNESCO Programme. Its activities focus on the conservation and safeguard of the natural and historical-cultural heritage of the Amalfi Coast, by promoting any kind of sustainable development in the field of the environment, the tourism, the mobility, the energy. It also pays particular attention to the conservation and protection of historic buildings, monuments, marks left by the ancient civilizations and local traditions.</p> <p>ACAR.BIO organizes activities such as public conferences, meetings, educational excursions, local projects on the topic of the environmental protection, sustainable development, preservation of local traditions, etc, mainly directed to the local community, NGOs, local authorities, school and youth in general. The aim is to raise awareness on the topic of competence, to support a sustainable development of the area, to involve young people in volunteering work and to open the horizon of opportunities on an international level.</p>
CONTACT DETAILS	
Contact person for this placement	Vincenzo Sannino
Department and designation, job title	President
Direct telephone number	+39 3382734450
E-mail address	direzione@riservabiosferacostiera.org
APPLICATION PROCEDURE	
Who to apply to (including contact details)	Please send your CV to Vincenzo Sannino at direzione@riservabiosferacostiera.org with subject ERASMUS PLACEMENT + Your name
Deadline for applications	4th August 2015
Application process	After reviewing all the curricula, a first selection will be made. At this point we will arrange a Skype meeting with the candidates and then we will communicate the chosen ones at least 2 months in advance.
Please provide as much information on the placement as possible – too much information	

is better than not enough!

TRAINEESHIP INFORMATION

Department, Function	Depending on the period and projects, departments and functions may vary among these: <ul style="list-style-type: none">- Project writing: Erasmus+ or others (IEE, MED, etc.)- Research: environmental monitoring, collection of information about local biodiversity, sustainable agriculture- Communication: spreading of information about projects, awareness campaign, social network promotion- Events planning and projects implementation
Location	Tramonti (SA) – Amalfi Coast. Most of the activities are held in Tramonti even though some projects are on regional or even international level. More information will be provided to the candidates during the application process in order to give them all the necessary information about the place and whether it suits them or not.
Start Date	Nov. 3th 2014
Duration	3 – 12 months
Working hours per week	40
Description of activities,tasks	The trainee will be directly involved in the activities of the association. He/She will assist in the writing on projects and eventually be responsible for one, he/she will help in the research activities and creation of content for web portal on biodiversity created by the association, he/she will be encouraged to be part of the decisional process and to be open to propose new ideas for projects implementation, he/she will directly involved in the organization of events related to the activities of the association, he/she will assist in the preparation of the documentation regarding the candidature of the Amalfi Coast as Biosphere Reserve within the MAB-UNESCO programme and all the activities related to it (communication, meetings, events). Other activities and project can be learnt from www.acarbio.org or https://www.facebook.com/acarbio.onlus
Accommodation	Members of the association have already given their availability to rent a small flat for the trainee/s.
Details of financial and “in kind” support to be provided	The internship is unpaid, so we encourage candidates to apply for Erasmus or Leonardo funding. Trainees will have the opportunity to learn Italian, to keep practising on English, to learn about sustainable development projects and to travel.
Other	
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Languages and level of competence required	Fluent in English. Preferably also with some knowledge of Italian (B1 at least, if possible).
Computer skills and level of skills required	Familiar with Microsoft Office or equivalent, Dropbox, G-Drive and other Google Apps. Familiar with social networks such as Facebook, preferably able to manage web pages too.
Drivers license	Not necessary but it can be a plus.
Other	Experience with Youth in Action, Erasmus+ or other European programmes are a plus. Self-contained work, creativity, flexibility. We want the trainee to feel part of the association as an active member rather than an employee.