



Erasmus Student Traineeship in Portugal

Name of organisation Address inc post code Telephone +3517920000 Fax +3517920030 E-mail info@letras.ulisboa.pt Website http://www.letras.ulisboa.pt Number of employees Short description of the company (formerly Romanic and Germanic Philology). FLU Lintends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone element Direct telephone remained to a possible to apply to (including contact details) Deadline for applications Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information not he placement as possible − too much information is better	EMPLOYER INFORMATION		
Address inc post code Telephone +3517920000 Fax +3517920030 E-mail info@letras.ulisboa.pt Website http://www.letras.ulisboa.pt/pt/ Number of employees Short description of the company (formerly Romanic and Germanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Who to apply to (including contact details) Deadline for applications Application CV and motivation letter to lilia@letras.ulisboa.pt. CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information on the placement as possible – too much information is better		,	
Address inc post code Telephone +3517920000 Fax +3517920000 E-mail info@letras.ulisboa.pt Website http://www.letras.ulisboa.pt/pt/ Number of employees Short description of the company (formerly Romanic and Germanic Philology), History, Classical Languages and Literature (formerly Romanic and Germanic Philology), ETULL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application process Information regarding their availability to start the internship. Please provide as much information on the placement as possible —too much information is better		School of Arts and Fidinanties • Obisboa	
Telephone +3517920000 Fax +3517920030 E-mail info@letras.ulisboa.pt Website http://www.letras.ulisboa.pt/pt/ Number of employees Short the company the company company adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS CIlia Aguardenteiro Pires Lilia Aguardenteiro Pires Lilia Aguardenteiro Pires Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to deadline. Ilia@letras.ulisboa.pt No deadline. CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible — too much information is better		Alameda da Universidado • 1600-214 USBOA • DORTUGAL	
Telephone +3517920000 Fax +3517920030 E-mail info@letras.ulisboa.pt Website http://www.letras.ulisboa.pt Number of employees Short description of the principal areas of knowledge of Philosophy, History, Classical Languages and Literature (formerly Classical Philology) and Modern Languages and Literature (formerly Romanic and Germanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS CONTACT DETAILS CONTACT DETAILS COntact person for this placement Department and designation, job title Direct telephone remained title Direct telephone remained title Direct telephone remained to a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS CONTACT DETAILS CONTACT	•	Alameda da Omversidade • 1000-214 EISBOA • FONTOGAL	
Fax +3517920030 E-mail info@letras.ulisboa.pt http://www.letras.ulisboa.pt/pt/ Website http://www.letras.ulisboa.pt/pt/ Number of employees Short description of the company (formerly Classical Humanities developed a vast array of courses, centred on the principal areas of knowledge of Philosophy, History, Classical Languages and Literature (formerly Romanic and Germanic Philology) and Modern Languages and Uterature (formerly Romanic and Germanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Applications C V and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better		13517030000	
Info@letras.ulisboa.pt	·		
Number of employees			
Number of employees Short description of the principal areas of knowledge of Philosophy, History, Classical Languages and Literature (formerly Classical Philology) and Modern Languages and Literature (formerly Romanic and Germanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better			
employees Short description of the company The School of Arts and Humanities developed a vast array of courses, centred on the principal areas of knowledge of Philosophy, History, Classical Languages and Literature (formerly Classical Philology) and Modern Languages and Literature (formerly Romanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone placement E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better		1.77	
The School of Arts and Humanities developed a vast array of courses, centred on the principal areas of knowledge of Philosophy, History, Classical Languages and Literature (formerly Classical Philology) and Modern Languages and Literature (formerly Romanic and Germanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for No deadline. Applications Applications Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible –too much information is better		<500	
the principal areas of knowledge of Philosophy, History, Classical Languages and Literature (formerly Classical Philology) and Modern Languages and Literature (formerly Romanic and Germanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone and the students Support Office (NAA) Direct telephone the students Support Office (NAA) APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for No deadline. Application			
Literature (formerly Classical Philology) and Modern Languages and Literature (formerly Romanic and Germanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible—too much information is better		·	
(formerly Romanic and Germanic Philology). FLUL intends to develop a model of higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application process Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	•	_ , , , , , , , , , , , , , , , , , , ,	
higher education centred on a study programme which, from the very beginning, promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application process Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	the company	. , , , , , , , , , , , , , , , , , , ,	
promotes research skills and ensures a high level of performance, an ability to adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better			
adapt to new situations and a foundation for lifelong learning. CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible —too much information is better		,, , , , , , , , , , , , , , , , , , , ,	
CONTACT DETAILS Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible —too much information is better		· · · · · · · · · · · · · · · · · · ·	
Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible—too much information is better		adapt to new situations and a foundation for lifelong learning.	
Contact person for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible—too much information is better			
for this placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible —too much information is better	CONTACT DETAILS		
placement Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	Contact person	Lília Aguardenteiro Pires	
Department and designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible—too much information is better	for this		
designation, job title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible –too much information is better	placement		
title Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible—too much information is better	Department and	Students Support Office (NAA)	
Direct telephone number E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible —too much information is better	designation, job		
E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Process CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible —too much information is better	title		
E-mail address Lilia@letras.ulisboa.pt APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Process CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible —too much information is better	Direct telephone	+3517920023	
APPLICATION PROCEDURE Who to apply to (including contact details) Deadline for applications Application Process CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	number		
Who to apply to (including contact details) Deadline for applications Application process Please provide as much information on the placement as possible – too much information is better	E-mail address	Lilia@letras.ulisboa.pt	
Lilia@letras.ulisboa.pt contact details) Deadline for applications Application process CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	APPLICATION PROCEDURE		
Lilia@letras.ulisboa.pt contact details) Deadline for applications Application process CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	Who to apply to	Email to: Lília Aguardenteiro Pires	
contact details) Deadline for applications Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	(including	Lilia@letras.ulisboa.pt	
Deadline for applications Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	contact details)		
applications Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better	Deadline for	No deadline.	
Application CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better			
process information regarding their availability to start the internship. Please provide as much information on the placement as possible – too much information is better		CV and motivation letter to lilia@letras.ulisboa.pt. Candidates must also provide	
Please provide as much information on the placement as possible – too much information is better		· · · · · · · · · · · · · · · · · · ·	
·	•		
	than not enough!	,	



PLACEMENT INFORMATION		
Department, Function	Support activities in the FLUL Voluntary Program.	
Location	Alameda da Universidade 1600-214 Lisboa PORTUGAL	
Start Date	No.	
Duration	Minimum 6 months.	
Working hours	Full Time.	
perweek		
Description of	The intern will support the NAA in the organisation and management of FLUL	
activities, tasks	Voluntary Program.	
	Task:	
	- Website contents and networks update.	
	- Design material for the promotion of projects under the Program.	
	Voluntary for university students.	
	- Content design of newsletters and students guides.	
Accommodation	Not provided, but we can help an intern to find it.	
Details of	None, but fringe benefits to Portuguese course.	
financial and "in	Trone, sacrimbe serients to rortaguese sourser	
kind" support to		
be provided		
Other	-	
COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS		
Languages and level of	Fluent English (Portuguese not required but preferential).	
competence		
required		
Computerskills	Good computer skills and excellent social/web/designer skills.	
and level of	Microsoft Office.	
skills required		
Drivers license	No	
Other	- Knowledge concerning Marketing and Photography.	
	- Communication and Brand development.	
	- Familiar with social networks.	
	- Students in bachelor or master degree in marketing and communication areas.	